

**MINUTES OF REGULAR MEETING OF SCHOOL BOARD  
 SUNMAN-DEARBORN COMMUNITY SCHOOL CORPORATION  
 RIPLEY AND DEARBORN COUNTIES, INDIANA  
 NOVEMBER 14, 2013**

The regular meeting of the Board of School Trustees of the Sunman-Dearborn Community School Corporation was held November 14, 2013 at 7:00 p.m. EST, in Room #142 at East Central High School with the following individuals in attendance: Brandon Burress, Joe Graf, Joyce Huffman, John McKay, Jeff Lyness, Michael Norman, Glenn Scholl, School Attorney Frank Kramer, Superintendent Dr. Jeff Hendrix, Director of Support Services Tom Harris, Director of Financial Operations Charles Blake, Director of Human Resources Mary Ann Baines and Recording Secretary Cheri Huff.

An Executive session was held at 5:30 pm EST. During the executive session the Board discussed job performance evaluation of individual employees per I.C.5-14-1.5-6.1(b)(9) and litigation per I.C.5-14-1.5-6.1(b)(2)(B). The Board of Education will not discuss subject matter in the executive session other than the subject matter specified in the notice for the meeting.

Mr. Lyness called the open meeting to order at 7:05 PM EST, leading the Pledge of Allegiance to the flag.

Mr. Lyness recognized the ECHS Business Department.

Kelly Pettit, Tina Waechter, and Krista Hutzal from the East Central Business Department presented the Board with information in regards to changing the name of their department to the East Central Business Academy. Their power point included how the Academy would work and the advantages to the students and stakeholders of our community. Discussion was held in regards to the importance of business in high school in order to prepare you for the real world.

Mr. Maggos from City Securities was not present so Mr. Lyness recognized Mr. Blake to speak on his behalf.

Mr. Blake stated there was no reason to have Mr. Maggos here since we are still waiting to find out if we will group the sale of the Pension Bond with other school corporations or if we will keep it by itself and get one corporation to purchase it. As of 3:30 p.m. today, it looked like we will go through with the Bond Bank, but the final decision will be Friday afternoon.

Mr. Lyness read the items on consent agenda.

- 5.1 Approval of Minutes for the Regular Board Meeting on October 10, 2013
- 5.2 Approval of claims for payment (119313-119582)
- 5.3 Approval of personnel report

Request for Medical Leave

<u>Name</u>	<u>Building &amp; Assignment</u>	<u>Effective Date</u>
	Corp Staff Member	08/21/2013 - 01/01/2014
	SE/Staff Member	02/21/2014 - end of school year
	ND/Staff Member	10/30/2013 - 11/18/2013

Recommendation for Employment

<u>Name</u>	<u>Building &amp; Assignment</u>
Brooke Baker	SE/Long Term Substitute Teacher
Nick Strub	EC/Asst. Wrestling Coach
Glenn Crocker	Sub Bus Driver
Shelly Merkin	IS/Food and Nutrition Services Associate
Rachel Mergenthal	ND/Instructional Assistant
Jennifer Parr	ND/Student Specific Instructional Assistant
Cindy Houser	IS/Nurse

Accept Letters of Resignation

<u>Name</u>	<u>Building &amp; Assignment</u>	<u>Effective Date</u>
Brittany Lewis	IS/Nurse	11/15/2013
Todd Crabill	EC/Asst. Girls Track Coach	10/07/2013

Accept Letters of Retirement

<u>Name</u>	<u>Building &amp; Assignment</u>	<u>Effective Date</u>
Jennifer McClamroch	ND/Instructional Assistant	11/01/2013
Bernice Jacobs	EC/Administrative Assistant	01/01/2014
Daniel Andres	IS/Custodian	12/02/2013

5.4 Approval of overnight field trips

- Roy Johnson and 8-10 FFA members going to the 2013 FIRE Conference in Trafalgar, IN; leaving on 11/23/13 and returning on 11/24/13.
- Brenda Osman and 3 FCCLA members going to the FCCLA State Officer Meeting in Indianapolis, IN; leaving on 12/6/13 and returning on 12/7/13.
- Brenda Osman and 3 FCCLA members going to the FCCLA State Officer Meeting in Indianapolis, IN; leaving on 1/17/14 and returning on 1/18/14.

5.5 Approval of wage report

Mr. Lyness asked if the Board would like any items broken out individually.

Mr. McKay stated that he would like item 5.5 Approval of wage report broken out individually.

Dr. Hendrix recommended that the Board approve with one motion and one vote, consent agenda items 5.1 through and including 5.4 as presented.

Mr. Norman made a motion, seconded by Mr. Graf, to approve consent agenda items 5.1 through 5.4 as presented. The motion carried by voice vote.

Mr. Lyness asked Dr. Hendrix for a recommendation on item 5.5.

Dr. Hendrix recommended that the Board approve Consent Agenda item 5.5, the wage report, as presented.

Mr. Scholl made a motion, seconded by Mr. Burress, to approve the wage report. Mr. Lyness asked for any discussion.

Mr. McKay stated his concern about the timing of when a non-certified employee signs their intent to employ form and when they are bumped to the next pay level. For example if they are hired in December they bump to the next level in July, however, if they are hired in January, they do not get bumped until the following July.

Mr. Lyness asked Mrs. Baines for an explanation.

Mrs. Baines explained that we try to keep non-certified employees in line with the teachers when it comes to a year's credit or obtaining their 120 days. She stated that new hires are informed of this and it is also on their benefits sheet that they receive. She referenced an awards program that the corporation used to have and stated that is how they had always done it.

Mr. Lyness agrees with this policy. Mr. Scholl agrees with Mr. Lyness and stated that you have to make a policy and stick with it. Mr. Norman, Mr. Graf, and Mr. Burress all agree that we have to be consistent.

Mr. Lyness called for a vote. The motion carried by voice vote.

Mr. Lyness moved to Action Items.

Mr. Lyness adjourned the regular meeting and called to order a public hearing on the additional appropriation for Debt Service at 7:47 pm EST.

Mr. Lyness asked for public comments on the additional appropriation. There were no comments.

Mr. Scholl made a motion, seconded by Mr. Norman, to close the public hearing and reopen the regular meeting at 7:48 pm EST.

Mr. Lyness recognized Mr. Blake.

Mr. Blake recommended that the board approve the resolution for additional appropriations for the Debt Service Fund.

Mr. Graf made a motion, seconded by Mrs. Huffman, to approve the resolution for additional appropriation for the Debt Service Fund. The motion carried by voice vote.

Mr. Blake recommended that the board approve the resolution to refinance the Pension Bond, explaining that this allows us the option to sell the Bond as an independent as opposed to going with the Bond Bank which was approved last month.

Mr. Scholl made a motion, seconded by Mr. Burrell, to approve the resolution to refinance the Pension Bond. The motion carried by voice vote.

Mr. Lyness recognized Mr. Harris.

Mr. Harris recommended that the Board approve the school calendars for the 2014-15 and the 2015-16 school years as presented.

Mr. Lyness read aloud the start and end dates for teachers and students for these two school years.

Mr. Scholl made a motion, seconded by Mr. Norman, to approve the school calendars for the 2014-15 and 2015-16 school years. The motion carried by voice vote.

Mr. McKay added an action item. Mr. McKay made a motion to conduct a voice vote on the rollover of the Superintendent's contract. There was no second, therefore, the motion died.

Mr. Lyness recognized Mrs. Stone, Director of Food and Nutrition Services.

Mrs. Stone shared with the board information pertaining to things that were new this school year, updates at each building, and the department's fund balance. She also mentioned that they were going to begin analyzing sodium in foods.

Mr. Blake reviewed the Financial Report for October 2013.

Mr. Lyness recognized Mrs. Baines.

Mrs. Baines did the first reading of the new board policy on School Oxygen. She stated she will work with the nurses in each building on administrative guidelines and that she will do the second reading and ask for approval at the December board meeting.

Mr. Lyness asked for public comments. There were no comments.

Mr. Lyness asked for comments from the S-DEA. Sam Melton, President of the S-DEA, thanked Mr. Harris and Mrs. Baines for their help with the school calendars. Mr. Lyness thanked Mr. Melton for coming.

Mr. Lyness recognized the building Principals.

Mr. Shipley shared samples of items cut on the 3-D printer by the Industrial Tech department and gave each board member a keychain to keep. He also discussed the successful food drive, the accomplishments of the ProStart class, and the FFA convention he attended with Roy Johnson. He noted that school grades should be released tomorrow.

Mr. Lyness asked the Board members to comment on any items of interest.

Mrs. Huffman and Mr. Norman both commented on Veteran's Day programs they attended. Mr. Norman also mentioned that he attended the Middle School band concert and was very impressed.

Mr. Lyness recognized Dr. Hendrix.

Dr. Hendrix stated what a special month November is and thanked all Veterans for their service. He recommended reflecting this Thanksgiving season and thinking about all those in need. He wished everyone a Happy Thanksgiving.

Mr. Lyness stated that the December Board Meeting will be held one week early on December 5, 2013 at 7 p.m. in this same room.

There being no further business to discuss, Mr. Lyness asked for a motion to adjourn. Mr. Graf made a motion, seconded by Mr. Norman, to adjourn the meeting at 8:20 pm EST. The motion carried by voice vote.