

# SUNMAN-DEARBORN COMMUNITY SCHOOLS

## 2022-23 EMPLOYEE CALENDAR FOR ADMIN ASSTS (12 MONTHS)

| JULY 2022      |     |     |     |     |     |     | JANUARY 2023  |     |     |     |     |     |     |
|----------------|-----|-----|-----|-----|-----|-----|---------------|-----|-----|-----|-----|-----|-----|
| SUN            | MON | TUE | WED | THU | FRI | SAT | SUN           | MON | TUE | WED | THU | FRI | SAT |
|                |     |     |     |     | 1   | 2   | 1             | 2   | 3   | 4   | 5   | 6   | 7   |
| 3              | 4   | 5   | 6   | 7   | 8   | 9   | 8             | 9   | 10  | 11  | 12  | 13  | 14  |
| 10             | 11  | 12  | 13  | 14  | 15  | 16  | 15            | 16  | 17  | 18  | 19  | 20  | 21  |
| 17             | 18  | 19  | 20  | 21  | 22  | 23  | 22            | 23  | 24  | 25  | 26  | 27  | 28  |
| 24             | 25  | 26  | 27  | 28  | 29  | 30  | 29            | 30  | 31  |     |     |     |     |
| 31             |     |     |     |     |     |     |               |     |     |     |     |     |     |
| AUGUST 2022    |     |     |     |     |     |     | FEBRUARY 2023 |     |     |     |     |     |     |
| SUN            | MON | TUE | WED | THU | FRI | SAT | SUN           | MON | TUE | WED | THU | FRI | SAT |
|                | 1   | 2   | 3   | 4   | 5   | 6   |               |     |     | 1   | 2   | 3   | 4   |
| 7              | 8   | 9   | 10  | 11  | 12  | 13  | 5             | 6   | 7   | 8   | 9   | 10  | 11  |
| 14             | 15  | 16  | 17  | 18  | 19  | 20  | 12            | 13  | 14  | 15  | 16  | 17  | 18  |
| 21             | 22  | 23  | 24  | 25  | 26  | 27  | 19            | 20  | 21  | 22  | 23  | 24  | 25  |
| 28             | 29  | 30  | 31  |     |     |     | 26            | 27  | 28  |     |     |     |     |
| SEPTEMBER 2022 |     |     |     |     |     |     | MARCH 2023    |     |     |     |     |     |     |
| SUN            | MON | TUE | WED | THU | FRI | SAT | SUN           | MON | TUE | WED | THU | FRI | SAT |
|                |     |     |     | 1   | 2   | 3   |               |     |     | 1   | 2   | 3   | 4   |
| 4              | 5   | 6   | 7   | 8   | 9   | 10  | 5             | 6   | 7   | 8   | 9   | 10  | 11  |
| 11             | 12  | 13  | 14  | 15  | 16  | 17  | 12            | 13  | 14  | 15  | 16  | 17  | 18  |
| 18             | 19  | 20  | 21  | 22  | 23  | 24  | 19            | 20  | 21  | 22  | 23  | 24  | 25  |
| 25             | 26  | 27  | 28  | 29  | 30  |     | 26            | 27  | 28  | 29  | 30  | 31  |     |
| OCTOBER 2022   |     |     |     |     |     |     | APRIL 2023    |     |     |     |     |     |     |
| SUN            | MON | TUE | WED | THU | FRI | SAT | SUN           | MON | TUE | WED | THU | FRI | SAT |
|                |     |     |     |     |     | 1   |               |     |     |     |     |     | 1   |
| 2              | 3   | 4   | 5   | 6   | 7   | 8   | 2             | 3   | 4   | 5   | 6   | 7   | 8   |
| 9              | 10  | 11  | 12  | 13  | 14  | 15  | 9             | 10  | 11  | 12  | 13  | 14  | 15  |
| 16             | 17  | 18  | 19  | 20  | 21  | 22  | 16            | 17  | 18  | 19  | 20  | 21  | 22  |
| 23             | 24  | 25  | 26  | 27  | 28  | 29  | 23            | 24  | 25  | 26  | 27  | 28  | 29  |
| 30             | 31  |     |     |     |     |     | 30            |     |     |     |     |     |     |
| NOVEMBER 2022  |     |     |     |     |     |     | MAY 2023      |     |     |     |     |     |     |
| SUN            | MON | TUE | WED | THU | FRI | SAT | SUN           | MON | TUE | WED | THU | FRI | SAT |
|                |     | 1   | 2   | 3   | 4   | 5   |               | 1   | 2   | 3   | 4   | 5   | 6   |
| 6              | 7   | 8   | 9   | 10  | 11  | 12  | 7             | 8   | 9   | 10  | 11  | 12  | 13  |
| 13             | 14  | 15  | 16  | 17  | 18  | 19  | 14            | 15  | 16  | 17  | 18  | 19  | 20  |
| 20             | 21  | 22  | 23  | 24  | 25  | 26  | 21            | 22  | 23  | 24  | 25  | 26  | 27  |
| 27             | 28  | 29  | 30  |     |     |     | 28            | 29  | 30  | 31  |     |     |     |
| DECEMBER 2022  |     |     |     |     |     |     | JUNE 2023     |     |     |     |     |     |     |
| SUN            | MON | TUE | WED | THU | FRI | SAT | SUN           | MON | TUE | WED | THU | FRI | SAT |
|                |     |     |     | 1   | 2   | 3   |               |     |     |     | 1   | 2   | 3   |
| 4              | 5   | 6   | 7   | 8   | 9   | 10  | 4             | 5   | 6   | 7   | 8   | 9   | 10  |
| 11             | 12  | 13  | 14  | 15  | 16  | 17  | 11            | 12  | 13  | 14  | 15  | 16  | 17  |
| 18             | 19  | 20  | 21  | 22  | 23  | 24  | 18            | 19  | 20  | 21  | 22  | 23  | 24  |
| 25             | 26  | 27  | 28  | 29  | 30  | 31  | 25            | 26  | 27  | 28  | 29  | 30  |     |

  First/Last Day
   Paid Holiday
   Off Non-Paid
 Pay dates in **GREEN** (26 pays)

You are required to report to work on snow days.